



CREATIVE ARTS WORKSHOP LEADER

- Are you creative in a 'not-very-creative' job?**
- Do you want to do work that is rewarding and helps others?**
- Do you want to look forward to coming to work each day?**

Why ArtWorks?

ArtWorks is a not-for-profit creative arts organisation that is dedicated to supporting the development and empowerment of artists with learning disabilities and/or autism. We are a group of creatives who are committed to fostering positive change for the artists we support, as well as the wider disability arts movements, whilst supporting positive growth in our local environment and community. We support our artists to contribute to society through artistic exploration, exhibitions, events, and volunteer placements.

We believe in the transformative power of art and strive to create a place where every artist can thrive and express their creativity.

Please check us out at www.artworks-sy.co.uk and our International Arts Exhibition at www.artworkstogether.co.uk.

What Does the Role Involve?

We are recruiting a Creative Arts Workshop Leader based at St Polycarp's CC in Malin Bridge, Sheffield. In this role, you will plan and deliver creative workshops, community projects, and creative volunteer placements for adults with learning disabilities and/or autism.

You will work as part of a team of like-minded creatives who design and run day-to-day activities. A typical day might include:

Leading your own creative workshop session

Supporting another Workshop Leader to deliver a project

Working off-site on commissions, such as murals, merchandise, or exhibitions

Accompanying artists to galleries, events, and community activities

You will be expected to create engaging, inclusive workshops, adapt plans to suit different needs, and maintain a safe, supportive environment for all participants. The role is varied, practical, and hands-on, and will suit someone who is highly organised, proactive, and comfortable working in a busy, fast-paced setting.

What will my first year of employment look like?

- You will support disabled and/or autistic artists to develop new skills, create work and exhibit their work locally.
- You will be able to develop your own ideas and try new creative processes with support from the wider team.
- You will learn skills in care to help you best support our artists and develop yourself further.
- You may attend training to learn new creative skills and learn from others in the team (screen printing, glasswork, textile, photography, etc.).
- You will support weekly volunteer sessions, managing the gardening and landscaping at Wortley Hall.
- You will have the opportunity to take part in regular swim and gym sessions supporting our artists.
- You can attend events outside of work – socially with colleagues, as well as VIP invites to art launches and exhibitions. This is not mandatory (because we don't all want to go wild swimming on a Friday night; some of us just want Netflix and Pizza!).
- You will have the opportunity to support our disabled artists by working with some of our partners, including Sheffield docFest and the Wildlife Trust.
- ArtWorks runs the bi-annual Art Works Together International Festival, which you will be able to support in different capacities depending on your skill set.
- You will support sustainable working practices and spread this knowledge to the general public through our work.
- You will develop new care skills and provide a safe environment for our artists through reporting and regular staff meetings.
- We run community activities like the Thorpe Hesley Gala, a Santa's Grotto, Pumpkin Carving and charity work, which you will be able to be involved with across the service.

- Countryside walks, cycling, bowling, cinema visits, picnics, and generally whatever social activities our artists want to engage in.
- We hold a sports day in the summer and a birthday party in the winter for all of our buildings to participate in.
- You will support our artists to go on a holiday to Butlins during the working week once a year.
- You will receive supervision to ensure you feel supported and happy in your role.

All of our positions offer scope to develop into further roles as our not-for-profit continues to grow.

Do I have what it takes?

Possible Examples:

Are you working somewhere you feel your creative degree doesn't go to use?

Are you a freelance creative looking for a bit more stability in your work?

Do you work in a corporate environment that doesn't give you the creative freedom you need?

Do you have a background in care but a keen eye for photography?

Do you want to help people learn creatively without the restrictions of a formal teaching environment?

Are you a passionate and empathetic person who vibes from creating a fun work environment for others?

The Finer Details

Full-time position: Monday – Friday 08:30 – 16:30

Salary: £26,277.50 per annum, per hour £13.45

Base: St Polycarp's CC, Wisewood Lane, Malin Bridge, Sheffield, S6 4WA

Application cut-off date: Monday 1st June, 9 am.

Interview dates and format

Interviews will take place at St Polycarp's on:

- Monday 22nd June – full day of interviews
- Tuesday 23rd June – interviews running until 12:00 pm
- Wednesday 24th June – interviews running from 1:00 pm

Interviews will be held in 1-hour 30-minute slots. Candidates will be contacted within one week of their interview date and will be given full details of the interview format in advance. Please make sure you're available for the interviews before applying.

Even more Benefits! No way!

- Flexible dress code
- Enhanced sick pay
- Office drinks
- Training and development opportunities
- Company and social events
- Free tickets to art events
- Cycle to work programme
- Competitive pension
- ArtWorks merchandise
- A paid Mental Health Day each year
- A paid day holiday to celebrate your birthday
- Shopping Discount codes
- Selected free and discounted music, theatre and sports tickets.

How do I become part of the Art Works collective?

To apply for the role, please fill in the application form and return it with a cover letter to artworks.hr@gmail.com by 9 am 1st June 2026. We don't accept CV's on their own. Please supply digital examples of your creative work with the application.

- Do you have a valid UK Driving Licence?
- Do you have access to your own, personal car?
- Would you be able to drive to our locations within 45 minutes?
- Are you aware this is a full time position?

We ask that you explain why you would like to work for ArtWorks in your cover letter.

If you are selected to progress in the recruitment process, we will arrange a short phone call to check some details with you.

Applications should be submitted by 9 am on Monday, 1st June.

The final stage of our recruitment process is an in-person interview, details of which will be outlined closer to the time. Please ensure you are available for the interview dates as we may not be able to offer alternative dates.

Please do not apply if:

You do not have a car and a license. This is essential for trips, such as our holiday to Butlins or picnics at the Yorkshire Sculpture Park etc.

Description	Essential	Desirable	Method of Assessment
Qualifications			
A degree in Creative Arts or a related field		X	Application/CV
A qualification related to supporting adults with learning disabilities and/or autism		X	
Experience			

Facilitation of creative workshops, supporting others to develop and progress their own individual practice	X		Application/CV/Interview
Supporting adults with learning disabilities and/or autism.		X	
Working with and/or caring for vulnerable adults		X	
Managing work-based or volunteering projects with responsibility for organising, meeting deadlines and working within budget	X		
Skills and Abilities			
Full driving license and access to a vehicle is required to transport service users and supplies to off site activities	X		Application /CV
Proficient in MS Office Suite (Excel, Word, PowerPoint) and other relevant software programmes	X		
Excellent written and verbal communication skills, providing accurate record keeping	X		Application/CV/Interview
Able to contribute towards a safe and supportive working environment	X		
Personal Attributes			
Positive attitude, demonstrating resilience in overcoming challenges in a	X		Application/CV/Interview

fast paced, busy environment			
The ability to organise your own workshop schedules	X		
Inclusive and encouraging, supporting others creative ideas and personal development	X		
Continuous learner, willing to undertake training and learn new skills	X		